

Cabinet (Resources) Panel

5 April 2016

Time 5.00 pm **Public Meeting?** YES **Type of meeting** Executive

Venue Committee Room 4 - Civic Centre, St Peter's Square, Wolverhampton WV1 1SH

Membership

Chair Cllr Andrew Johnson (Lab)

Vice-chair Cllr Roger Lawrence (Lab)

Labour

Cllr Peter Bilson
Cllr Claire Darke
Cllr Steve Evans
Cllr Val Gibson
Cllr Elias Mattu
Cllr John Reynolds
Cllr Sandra Samuels
Cllr Paul Sweet

Quorum for this meeting is five Councillors.

Information for the Public

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Some items are discussed in private because of their confidential or commercial nature. These reports are not available to the public.

Agenda

PART 1 – ITEMS OPEN TO THE PRESS AND PUBLIC

Item No. *Title*

MEETING BUSINESS ITEMS

- 1 **Apologies for absence**
- 2 **Declarations of interest**
- 3 **Minutes of the previous meeting** (Pages 5 - 10)
[To approve the minutes of the previous meeting as a correct record.]
- 4 **Matters arising**
[To consider any matters arising from the minutes.]

DECISION ITEMS (AMBER - DELEGATED TO THE CABINET)

- 5 **Additional resources to support older people's savings targets for 2016/17**
(Pages 11 - 18)
[To approve recommendations to reduce the current overspend in Older People Services and ensure existing savings are delivered in a timely and safe manner]
- 6 **Schedule of Individual Executive Decisions** (Pages 19 - 22)
[To note the summary of decisions approved by the appropriate Cabinet Member in consultation with the relevant employee]
- 7 **Exclusion of press and public**
[To pass the following resolution:
That in accordance with Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting for the following items of business as they involve the likely disclosure of exempt information falling within paragraph 3 of Schedule 12A to the Act relating to the financial or business affairs of particular persons (including the authority holding that information)]

PART 2 - EXEMPT ITEMS, CLOSED TO THE PRESS AND PUBLIC

- 8 **Improving the City Housing Offer: Provision of sites formerly identified for disposal for the delivery of new housing via the proposed Council owned local Housing Company** (Pages 23 - 28)
[To review potential sites for development of residential accommodation over the next five years]
- 9 **Strategic Procurement - Award of contracts for works, goods and services**
(Pages 29 - 62)
[To award contracts and delegate authority to execute contracts in respect of the recommendations as required]

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Attendance

Members of the Cabinet (Resources) Panel

Cllr Andrew Johnson (Chair)
Cllr Roger Lawrence (Vice-Chair)
Cllr Peter Bilson
Cllr Claire Darke
Cllr Steve Evans
Cllr Val Gibson
Cllr Elias Mattu
Cllr John Reynolds
Cllr Sandra Samuels
Cllr Paul Sweet

Employees

Paul Fantom	Interim Democratic Support Officer
Keith Ireland	Managing Director
Tim Johnson	Strategic Director - Place
Kevin O'Keefe	Director of Governance
Claire Nye	Chief Accountant

Part 1 – items open to the press and public

Item No. *Title*

- 1 Apologies for absence**
There were no apologies for absence.
- 2 Declarations of interest**
There were no declarations of interest.
- 3 Minutes of the meeting dated 9 February 2016**
Resolved:
That the minutes of the meeting held on 9 February 2016 be approved as a correct record.
- 4 Matters arising**
There were no matters arising from the minutes.
- 5 Police and Crime Commissioner Police Grant Community Fund Allocation 2016/17**
Councillor Samuels introduced the report which sought approval to transfer funding from the Police and Crime Commissioner (PCC) to the Council, specifically for use by the Wolverhampton Safer Partnership to aid delivery of agreed City-wide crime and community safety objectives. The PCC had indicated that the community grant

allocation across the seven West Midlands local authority areas would be subject to a 25% reduction in 2016/17. The indicative figures were that for Wolverhampton the allocation of £493,000 in 2015/16 would be reduced by £124,000 to £369,000.

Resolved:

To approve the delegation of the 2016/17 ring-fenced allocation from the Police and Crime Commissioner (PCC) to the Safer Wolverhampton Partnership (SWP) for the purposes of delivering against the City's Crime Reduction, Community Safety and Drugs Strategy 2014-17 and the Local Policing & Crime Plan 2016-17.

6 Discretionary Business Rate Relief - Extension to the local scheme for charities and voluntary organisations

Councillor Johnson introduced the report which sought to extend the discretionary rate relief scheme (charitable and voluntary organisations) for 2016/17.

Resolved:

To approve the extension of the scheme for discretionary rate relief for charitable and voluntary organisations for 2016/17.

7 Revenue Budget Monitoring 2015/16

Councillor Johnson introduced the report, which detailed projections of the likely revenue outturn positions for the General Fund and Housing Revenue accounts, compared with the Council's approved revenue budgets for 2015/16 and related targets.

The Panel noted that the overall projected outturn for the General Fund was a net underspend of £348,000, after funding net projected redundancy costs of £5.3 million from the General Fund. The projected redundancy costs remained subject to change dependent upon the actual redundancies approved by year end. In addition, there was a forecast increase in Corporate Resources due to the additional New Homes Bonus adjustment grant totalling £233,000 and additional S31 grant funding totalling £524,000 in 2015/16.

The Panel received an update on the position with regard to school balances, which was set out in Section 8 to the report, and an update on Yoo Recruit, with the forecast financial benefit being approximately £370,000 for 2015/16.

The Panel noted that 31 non-domestic rates accounts totalling £75,143.36, together with 4,122 council tax accounts totalling £71,118.32, and 99 sundry debt accounts totalling £27,532.14 had been approved for write off by the Director of Finance in accordance with the Financial Procedure Rules.

The Panel noted that a surplus of £18.5 million on the Housing Revenue Account (HRA) was projected, compared with a budget surplus of £15.7 million shown at table 8 and detailed in Appendix J to the report. The projected increased surplus of £2.8 million would be used to redeem debt in line with the HRA Business Plan.

Resolved:

1. That the use of £934,000 from the Efficiency Reserve be approved, to fund one-off expenditure as detailed at Table 6 of the report.

2. That the approval be given to the use of £35,000 from the Budget Contingency Reserve to fund a contract extension for an additional Assistant Category Manager to support the Public Health workstream (Corporate Procurement).
3. That the use of £105,000 from the Transformation Reserve be approved, to fund expenditure detailed at Table 7 of the report.
4. That approval be given to the use of £62,000 from the Local Strategic Partnership Reserve to fund the Interim Head of Skills.
5. That approval be given to the write-off of two non-domestic rates debts totalling £29,256.02, as detailed in Appendix F to the report.
6. That approval be given to the write-off of one sundry debt totalling £7,651.09, as detailed in Appendix G to the report.
7. That approval be given to the write-off of three housing benefit debts totalling £31,017.41, as detailed in Appendix H to the report.
8. That approval be given to 14 virements totalling £583,000, for transfers within service directorates, as detailed at Appendix I to the report.

8 **Improving the Civic Centre Car Park Offer**

Councillors Johnson and S. Evans presented the report, which sought approval for further enhancements to the civic centre car park facilities and equipment to enhance the parking offer and generate additional income with funding via a virement from the corporate contingency.

Resolved:

1. That approval be given to the further enhancements to the civic centre care park facilities and equipment to enhance the parking offer and generate additional income.
2. That an additional capital allocation of £350,000 for the enhancements funded from additional annual external income of £43,000 that will be generated be approved, and the civic halls revenue budget be adjusted from 2017/18 to reflect this income.
3. That authority be delegated to the Cabinet Member for Resources and the Cabinet Member for City Environment, in consultation with the Director of Finance and the Service Director, City Environment, to approve the award of contracts for the works and equipment.

9 **Schedule of Individual Executive Decisions**

Resolved:

That the summary of open and exempt individual executive decisions, approved by the appropriate Cabinet Members following consultation with the relevant employees be noted.

10 **Exclusion of press and public**

Resolved:

That in accordance with Section 100A (4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business as they involve the likely disclosure of exempt information falling within paragraphs 3 and 5 of Schedule 12A to the Act relating to the financial or business affairs of any particular person (including the authority holding that information).

11 **Bilston Urban Village**

Councillor Reynolds presented the report, which sought approval to the marketing and disposal of further land for residential development at Bilston Urban Village.

Resolved:

1. That approval be given to the marketing and disposal of further land for residential development at Bilston Urban Village, as identified in the report.
2. That authority be delegated to the Cabinet Member for City Development in consultation with the Service Director City Economy, the Director of Governance and the Director of Finance, for the subsequent agreement of terms.

12 **Variations to Standard Terms of Academy Conversions and Delegation of Authority**

Councillor Bilson presented the report, which sought authorisation to approve the terms and agreements necessary for academy conversion.

Resolved:

1. That authorisation be given to the Council to enter into such contracts, documents and agreements necessary for the conversion of Schools to Academies. [The Council would need to enter into a lease, Commercial Transfer Agreement, together with any ancillary documents as set out in paragraph 2 of the report].
2. That authority be delegated to the Cabinet Member for City Assets, in consultation with the Service Director for City Assets and the Director of Governance, to approve the terms of any leases, commercial transfer agreements, development agreements, under-leases, licences or other documents necessary for academic conversions to complete and approve amendments where such documents depart from the standard forms issued by the Department of Education in such a way that the Council mitigates risk.
3. That authorisation be given to the Council to recharge schools for costs resulting from the legal processes necessary to achieve each academy conversion, based as a minimum on the schedule attached as an Appendix to the report, with any additional costs charged following advance notification to the schools.

13 **Schools Capital Programme 2016/17**

Councillor Darke introduced the report, which sought approval of detailed projects for schools capital maintenance and relevant delegations to execute the works. The report also detailed the resources available to implement the programme in the sum of £2,032,000.

Resolved:

1. That approval be given to the detailed projects for schools condition allocation funding in 2016/17:
 - Boiler upgrades/replacement pipework/heaters - £625,000
 - Roof replacements and ceilings - £330,000
 - Window upgrade - £120,000
 - Structural/demolition/external works/security - £210,000
 - Rewiring and electrical upgrades - £333,850

- Asbestos removal - £100,000
 - Contingency for emergency works - £313,793
2. That authority be delegated to the Cabinet Member for Education, in consultation with the Director of Education, to accept suitable tenders for the works.
 3. That authority be delegated to the Cabinet Member for Education, in consultation with the Director of Education, to initiate emergency works preventing a school closure, the nature of which would not allow sufficient time to gain normal Council approvals.
 4. That authority be delegated to the Cabinet Member for Education, in consultation with the Director of Education, to initiate works in relation to asbestos removal preventing a school closure, the nature of which would not allow sufficient time to gain normal Council approvals.

14

Strategic Procurement - Award of contracts for works, goods and services

The recommendations for the award of contracts for works, goods and services were introduced by the relevant Cabinet Members.

Resolved:

1. That authority be delegated to the Cabinet Member for City Assets, in consultation with the Strategic Director for Place, to approve the award of a contract for the supply of frozen meals when the evaluation process is complete.
2. That the award of a contract for advocacy services for looked after children to The Children's Society for three years from 1 April 2016 to 31 March 2019, with an option to extend until 31 March 2020, for an estimated total contract value of £180,691, be approved.
3. That through utilisation of the Birmingham Fostering Framework, contracts be awarded to the contractors shown in paragraph 2.3.5 of the report, for the two years from 1 April 2016 to 31 March 2018, with an option to extend for a further two years, for a potential total contract value of £54.8 million.
4. That authority be delegated to the Cabinet Member for Resources, in consultation with the Director of Finance, to approve the award of a contract for ICT desktop hardware when the evaluation process is complete.
5. That the award of a contract to Faithful and Gould for support services for transformation and regeneration projects, for a duration of four years from 15 March 2016 to 24 March 2020 for a total estimated contract value of £1 million, be approved.
6. That the award of a contract to West Midlands Fire Service for Telecare Mobile Responder Service, for up to five years from 1 April 2016 to 31 March 2021 for a total contract value of £525,000, be approved.
7. That the variation of the contract with Domiciliary Care Providers for existing packages of care from 1 April 2016 to £13.72 per hour, with a variation value of approximately £1.1 million, be approved.
8. That the award of a contract to J Harper & Sons (Leominster) for the new pavilion and changing facilities at Bilbrook Football Club, for a duration of eight months from 1 April 2016 to 30 November 2016, for a total contract value of £689,562, be approved.
9. That authority be delegated to the Director of Governance to execute contracts as required in respect of the above decisions.

15

Developers' Shared Equity Units as Affordable Housing

Councillor Bilson presented the report, which sought approval for the Council to receive an assignment of an equity share for housing units as a form of affordable housing. The report also sought authority to accept an equity share in six properties at the former Rakesgate Primary School, now known as Buttercup Close.

Resolved:

That the Council's receipt of an assignment of a share in the equity of six housing units as a form of affordable housing provision at Butterfield Close, Rakesgate, be approved in principle.

Cabinet (Resources) Panel

5 April 2016

Report title	Additional Resources to Support Older people's Savings Targets for 2016/17	
Decision designation	AMBER	
Cabinet member with lead responsibility	Councillor Elias Mattu Adults	
Key decision	No	
In forward plan	No	
Wards affected	All	
Accountable director	Linda Sanders, People	
Originating service	Older People	
Accountable employee(s)	Anthony Ivko Tel	Service Director – Older People 5310
Report to be/has been considered by	People Leadership Team	

Recommendation(s) for action or decision:

The Cabinet (Resources) Panel is asked:

1. To approve £375,000 from the Efficiency Reserve to enable the Older People team to reduce current levels of unallocated assessments and outstanding reviews whilst at the same time develop new ways of working. These will actively promote independence for Older People, one of the key elements underpinning future budget reductions and a major workstream within the Transformation Adult Social Care (TASC) programme.

1.0 Purpose

- 1.1 The purpose of this report is to advise Cabinet (Resources) Panel of the risks identified to the savings programmes and cost pressures due to the current capacity of the Older People's service.
- 1.2 The report makes recommendations on the steps needed to reduce the current overspend in Older People Services and ensure existing savings are delivered in a timely and safe manner.
- 1.3 The proposal is for an investment of £375,000 for 2016/17 in order to deliver efficiencies of at least £1.1 million by 2018/19 by an average reduction in support plans of 10%. However, evidence suggests that plans could be reduced by as much as 25% which could deliver efficiencies of up to £2.8 million by 2018/19. In 2016/17 the impact would be to clear backlog of reviews and assessments and make the service safe whilst mitigating current overspends through more cost effective care and support planning.

2.0 Background

- 2.1 Older People Services has a controllable budget of £26.9 million in 2015/16. Period 10 monitoring for 2015/16 is projecting a potential overspend across the service of £2.8 million. This overspend is before any adjustments have been made to reflect the risk sharing arrangements for the Better Care Fund (BCF) and the use of a corporate one-off reserve. These arrangements however are only for 2015/16.
- 2.2 Older People care purchasing budgets are projecting an overspend of £3.9 million in 2015/16 (before adjustments detailed in 2.1). This is being offset in part by the early achievement of in-house savings giving a net overspend of £2.8 million.
- 2.3 If activity remains the same on care purchasing, the potential cost pressures for 2016/17 could be in the region of £2.9 million. These proposals will reduce this by at least £250,000 by reducing support plans by 10%; however, this could be as much as £660,000 if the higher target is achieved of 25%. Other measures like Telecare developments will also impact on reduced care home admissions.
- 2.4 To comply with the Care Act 2014, revised FACE assessment and support plan forms were implemented in April 2015. Due to timescales, the full FACE assessment forms rather than a tailored version were replicated in Carefirst by OLM. These forms are longer and complex, and this has led to longer visit and inputting times. This consequently has had an impact on the number of assessments completed. In addition, all reviews needed to be completed using these longer forms to introduce existing service users to eligibility under the Care Act 2014. This, alongside Care Act training, has had an impact on the number of reviews that workers have been able to complete.
- 2.5 As part of the Savings programme the Older People's service have revised the skills mix and restructured the assessment and care management teams. The net effect was to reduce the number of community care assessors and clerical support by half and transfer service information officers to City Direct to manage referrals. The reduction in the

staffing establishment was from 94 to 81. The timing of the team restructure, whilst necessary to meet the MTFS requirement, reduced the capacity of the service to support the implementation of the Care Act and promoting independence.

- 2.6 In addition, the existing teams have also managed the decommissioning of Nelson Mandela House, Merry Hill House and Woden of the long stay, short stay and day care service users. They are also currently engaged with the review of all the residents of a nursing home that is at risk of closure due to serious safeguarding concerns.
- 2.7 Recruitment to Adult Social Work vacancies is challenging, the pressures that did exist in work with children is now being experienced in work with adults. In addition to the staffing reduction of 13 staff from the Older Peoples Social Work Team, the service has the following vacancies.

Service Area	Post	FTE
Hospital	ASWP (*)	1
	Social Worker	2
North Team	Social Worker	1
East Team	ASWP	1
	Social Worker	2.5
West Team	ASWP	0.5
Total		8

(*) Advanced Social Work Practitioner

- 2.8 All efforts will be made to cover / fill these vacancies which will enhance current capacity to manage demand.
- 2.9 New contacts for support from the service numbered 3,194 over the past twelve months and there are currently 3,498 older people receiving services.
- 2.10 The Older People's service currently has the following numbers of annual scheduled reviews outstanding and a backlog of unallocated assessments.

<u>Outstanding Annual Scheduled Reviews:</u>	
Community	627
Residential	525
Very Sheltered Housing	65
Mental Capacity Reviews	36
Total outstanding annual scheduled reviews	1,253
<u>Outstanding Initial Reviews(6 weekly):</u>	
Community	75
Residential	38
Total outstanding initial reviews	113
Unallocated assessments	285
Total	1,651

2.11 The number of reviews completed has decreased by 50% in 2015/16 when compared with 2014/15. The number of assessments completed has decreased by 32% in 2015/16 when compared with 2014/15.

3.0 Resources required in 2016/17 to clear backlog and facilitate new ways of working and to promote an independence culture

3.1 As part of the Transforming Adult Social Care programme, the streamlining of the Adult pathway is progressing, streamlining the assessment process to develop greater efficiency in the workforce. However, outstanding workloads need to be cleared if we are to implement a more streamlined pathway on a timely basis.

3.2 A dedicated team is proposed for up to 12 months to test out and refine new ways of working and in the process to address outstanding unallocated assessments and scheduled reviews. The team will be resourced by existing staff so that new ways of working and culture changes are embedded within the Older People's service. Staff on temporary contracts will need to be used to backfill some of those staff seconded into the dedicated new ways of working team alongside efforts to appoint to permanent posts.

3.3 It is proposed that the team will work on an area-by-area basis managed by one of the advanced practitioners per area. The team would be performance-managed to evidence change and monitor delivery, which will be reported back to the Adult Savings Board. The team could consist of:

FTE	Position	Role	Cost £000
1	Advanced Social Work Practitioner	Responsible for running and supervising the team; allocating cases, maintaining focus and pace of work; developing and piloting process and culture changes to promote independence. This role will be fulfilled by an existing advanced social work practitioner per area therefore no additional resource requested.	Use existing resource
2.5	Experienced Social works Occupational Therapists	Experienced social workers to complete the more complex assessments and reviews. 0.5 FTE Occupational Therapists to support completion of initial reviews & expertise for reviews	130
5.5	Telecare workers Carer Support Workers	5 FTE to complete the less complex assessments (2 workers) and reviews (3 workers) 0.5 FTE Telecare expertise to screen cases initially prior to review and provide challenge to subsequent support plans One of these assessors will be provided by the carer support team with no backfill so only 4.5 FTE's additional resource required	180

FTE	Position	Role	Cost £000
1	Social Care Worker	1 FTE will undertake proportionate residential reviews with support where appropriate from more experienced social workers	35
1	Administrator	0.5 FTE to support grade 6 & 7 workers completing assessments and reviews. They will be responsible for scheduling/arranging appointments/visits on behalf of grade 6 & 7 worker, printing and sending out copies of assessments and support plans with accompanying letters to service users; fielding initial service user queries, compiling progress of assessments and reviews against target from a numbers and savings perspective and chasing 0.5 FTE to organise telecare; loading on CareFirst, liaising with Wolverhampton Homes	30
	Programme/ Project Manager	Project management support. This role is hoped to be resourced from the Transformation/Savings Programme team.	Use existing resource
Total cost			375

3.4 Assumptions are as follows:

- The current staff structure should have sufficient capacity to meet demand once the backlogs are cleared and the efficiencies being identified as part of transformation are put in place. Some initiatives are already being trialled. However, this assumption needs to be confirmed and can only be done by ongoing monitoring.
- Assessment and review cycle takes from start to finish an average of 12 weeks to contact a person, visit, write-up, arrange a support plan, gain agreement, set up support and review.
- Based on data from other councils who have undertaken similar review projects a worker on average completes:
 - 2.5 community assessments/review cases per week with support on a ratio of one support person to every five social workers. We have estimated support on a ratio of 1:7 workers.
 - 10 residential reviews per week. Completing on a home-by-home basis.
- The activities of the review team will not cause an additional resource issue within the brokerage team.

- It is estimated that 5-10% of community reviews may benefit from further reablement input. It is assumed that the reablement team will be able to resource this work for this level of cases, based on approximately 53 cases over 52 weeks.
- Budget for telecare equipment that will be organised as part of the reviews will be covered within Better Care Technology Strategy budget.

4.0 Invest to save rationale

- 4.1. Focussed case working by a dedicated team will enable support spend for our existing clients to be reduced earlier in the year via increased use of equipment, telecare and informal community resources. The work also enables new ways of working to be tested and refined, providing a robust evidence base and demonstrating how early intervention can be applied and its value.
- 4.2 The outstanding unallocated reviews will be analysed into cohorts to understand which clients should be prioritised for review, depending firstly on risk, safety and then potential increase to independence and therefore reduction in support spend.
- 4.3 Residential reviews will be proportionate and will prioritise the most vulnerable and unbefriended.
- 4.4 Other councils who have undertaken similar initiatives around reviews and promoting independence have achieved a 10% reduction in support spend. For Wolverhampton average domiciliary care hours are currently 13.17 hours per week, which has risen slightly due to a decrease in admissions to residential care. For the 627 cases the dedicated team would be reviewing;
 - a reduction of 1.25 hours per week, i.e. around 10%, would result in a reduction of £560,000 in support spend (FYE based on an hourly rate of £13.72/hr).
 - a reduction of 3.25 hours per week, i.e. 25%, would result in a reduction of £1.4 million in support spend (FYE based on an hourly rate of £13.72/hr).
- 4.5 Promoting independence and reducing support spend is achieved largely by increasing the use of telecare. Our telecare work to date and data from other councils demonstrates that we should be able to successfully introduce telecare for at least 50% of Older People in the community achieving an average reduction in annual support spend of £1,000 per annum. Currently 17% of our community clients have telecare, 13% for our unallocated outstanding reviews. Our target therefore is to introduce telecare upon review to at least 272 clients resulting in cost efficiencies of £272,000 (FYE). To introduce telecare during assessment for 142 clients (i.e. 50% of outstanding unallocated assessments) would result in a cost avoidance of £142,000 (FYE).
- 4.6 Other reductions in spend will be achieved by:
 - introduction and better use of equipment by engaging an OT to undertake initial reviews for hospital discharges
 - addressing the review and assessment backlogs will enable more timely initial reviews for hospital discharges to ensure support hours are reduced as the client stabilises

- OT input for outstanding reviews where adaptations have now been completed and additional support hours prior to adaptation can be safely reduced or removed
- Further reablement opportunities
- Further utilisation of community and informal resources to meet needs

4.7 The estimated reduction in costs above refers to unallocated reviews, 50% of existing OP clients. The new ways of working tested by the dedicated team will be adopted by the OP service as a whole during 2017/18 thus enabling a further 10-25% reduction in support spend to be released for the remaining 50% of existing OP clients.

5.0 Financial implications

- 5.1 Older People care purchasing budgets are projecting an overspend of £3.9 million in 2015/16. This is before risk sharing adjustments with the BCF and the use of one-off corporate reserves.
- 5.2 Savings targets around Promoting Independence have been profiled into 2017/18 to compensate in part for the cost pressures on the service. Inflation has also been awarded to support demographic growth and to cover the cost of the National Living Wage. However, even after these budget adjustments, the cost pressure in 2016/17 on current activity could still be in the region of £2.9 million.
- 5.3 The cost of backfilling staffing in order to establish a focused review team for 12 months would cost up to £375,000.
- 5.4 The reduction in costs as a result of completing the outstanding reviews in 2016/17 would start to be realised by week 13 as cases start to be completed and implemented. Cost reductions will be realised in 2016/17 of at least £250,000 based on a 10% reduction in support plan. However efficiencies of up to £660,000 could be realised if a reduction of 25% was achieved.
- 5.3 The full year effect of these outstanding reviews will be realised in 2017/18. This would be at least £560,000 (based on a 10% reduction in support plans). However, support plans could be reduced by 25% which would give cost efficiencies of up to £1.4 million. Further efficiencies would be also be realised from the new ways of working giving a further £250,000, taking the total to at least £810,000 in 2017/18. Again, if a reduction of 25% was realised this would result additional efficiencies of £660,000, giving a total of £2.1 million in 2017/18.
- 5.4 The full year effect by 2018/19 would be at least £1.1 million. If support plans are reduced by 25% this would realise efficiencies of up to £2.8 million by 2018/19.
- 5.5 Performance will be monitored on a case-by-case basis in order to validate the level of costs reductions delivered. Both the percentage and monetary value of changes in packages will be reported by Social Worker / Social Work Team on a monthly basis and reported to Senior Management. [AS/23032016/J]

6.0 Legal implications

6.1 There are no legal implications attached to this report. [RB/21032016/D]

7.0 Equalities implications

7.1 There are no equality implications attached to this report.

8.0 Environmental implications

8.1 There are no environmental implications associated with this report.

9.0 Human resources implications

9.1 There are human resource implications associated with this report as it is recommended that employees are employed on 12 months fixed term or secondment contracts into this new focused team.

There will be a necessity to back fill to all post left vacant from existing employees.

To enable this proposal the council's policy and process for recruitment and selection and/or agency approval will be followed.
[HR/JF/TI/014]

10.0 Corporate landlord implications

10.1 There are no corporate landlord implications attached to this report.

11.0 Schedule of background papers

N/A

Cabinet (Resources) Panel

5 April 2016

Report title	Schedule of Individual Executive Decision Notices	
Decision designation	AMBER	
Cabinet member with lead responsibility	All	
Key decision	No	
In forward plan	No	
Wards affected	All	
Accountable director	Kevin O'Keefe, Governance	
Originating service	Democratic Support	
Accountable employee(s)	Abigail Vella Tel Email	Graduate Management Trainee 01902 553219 Abigail.Vella@wolverhampton.gov.uk
Report to be/has been considered by	N/A	

Recommendations for noting:

The Cabinet (Resources) Panel is asked to note the summary of open and exempt individual executive decisions approved by the appropriate Cabinet Members following consultation with the relevant employees.

Schedule of Individual Executive Decision Notices

Part 1 – Open Items

1. Corporate

Decision maker	In consultation with	Date Approved	Contact Officer
Councillor Andrew Johnson	Director, Finance	7 March 2016	Kenny Aitchison, 01902 554841
Title and Summary of Decision			
Guarantor for Wolverhampton Homes for Register of Training Organisations That the Cabinet Member for Resources, in consultation with the Director of Finance, agree that the Council act as Guarantor for the contract for the delivery of training between Wolverhampton Homes and Skills Funding Agency.			

2. People

None

3. Place

Decision maker	In consultation with	Date Approved	Contact Officer
Councillor Peter Bilson	Service Director, City Assets	15 March 2016	Nick Broomhall, 01902 555723
Title and Summary of Decision			
Transportation Network – Miscellaneous Traffic Regulation Order Issues That the Cabinet Member for City Assets, in consultation with the Service Director, City Assets, approves the implementation of multiple measures at various locations and authorises the Director, Governance to advertise and implement the orders, subject to there being no unresolved objections.			

Part 2 – Exempt Items

1. Corporate

None

2. People

Decision maker	In consultation with	Date Approved	Contact Officer
Councillor Val Gibson	Director, Finance, Service Director, Disability and Mental Health	25 February 2016	Kevin Pace, 01902 556817
Title and Summary of Decision			
HeadStart Wolverhampton That the Cabinet Member for Children and Young People, in consultation with the Director, Finance and Service Director, Disability and Mental Health, agree the phase three funding bid and submission to Big Lottery.			

3. Place

Decision maker	In consultation with	Date Approved	Contact Officer
Councillor John Reynolds	Service Director, City Economy, Director, Governance, Director, Finance	26 February 2016	David Moore, 01902 555871
Title and Summary of Decision			
Wolverhampton Interchange: Letter of Intent That the Cabinet Member for City Economy, in consultation with the Service Director, City Economy and Directors of Governance and Finance, authorise the Council to sign a letter of intent to start the development of the multi-storey car park for the Wolverhampton Interchange Programme.			
Decision maker	In consultation with	Date Approved	Contact Officer
Councillor Peter Bilson	Strategic Director, Place	15 March 2016	Gwyn James 01902 555755
Title and Summary of Decision			
Award of Framework Contract for Works to Highways Structures That the Cabinet Member for City Assets, in consultation with the Strategic Director, Place, awards Lot 1 and Lot 2 of the framework to Nu-Weld Construction of Halesowen, West Midlands, Haystoun Construction of Kenilworth and R and C Williams of Birmingham.			
Decision maker	In consultation with	Date Approved	Contact Officer
Councillors Steve Evans, Peter Bilson, Andrew Johnson	Service Director, City Environment	11 January 2016	Anna Spinks, 01902 554317
Title and Summary of Decision			
Former Courtaulds Site Update Report That the Cabinet Members for City Environment, City Assets and Resources, in consultation with the Strategic Director, Place, approve and give authority to sign the 'without prejudice' settlement agreement.			
Decision maker	In consultation with	Date Approved	Contact Officer
Councillors Steve Evans, Peter Bilson, Andrew Johnson	Service Director, City Environment	28 January 2016	Anna Spinks, 01902 554317
Title and Summary of Decision			
Former Courtaulds Site Update Report That the Cabinet Members for City Environment, City Assets and Resources, in consultation with the Strategic Director, Place, approves the final liabilities assessment, hardship criteria, assessment and recommended way forward and the inclusion of authority to utilise the Council's statutory powers to gain access to affected properties.			

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